



Request for a Police, Fire & Crime Commissioner Decision

SECTION 1

Please identify who is requesting the decision:			
OPFCC Decision	N	Decision Number:	PF xxxx/yyyy
CCFRA Decision	Y	Decision Number:	CF 013/2024
Constabulary Decision	N	Decision Number:	CC xxxx/yyyy

(Please indicate whether this is a PART 1 or PART 2 decision (For Part 2 decisions, only the Section 1 is to be published))

PART 1 Decision:		PART 2 Decision:	YES
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DECISION TITLE: Information Governance and Complaints Officer

Executive Summary: (no more than 100 words)

Following the transition of governance the Fire Service is now responsible for managing all requests for information including FOI request, EIR requests and Subject Access Requests. In addition, the Service will manage complaints from members of the public and other requests for information such as insurance claims. These have all been historically managed by a central team within the council and there is no SLA in place.

There is a requirement for a postholder with the relevant knowledge and expertise about legislation such as the Freedom of Information Act and GDPR to ensure we are meeting our legal obligations.

The post holder will be the Data Protection Officer for the Service as required by GDPR regulations. The post holder will also advise on wider information governance issues such as data breaches, privacy impact assessments which will be critical as part of the ongoing transition work and information security practices (e.g. storage of information).

After careful consideration I believe that this role can only be filled by someone based within CFRS. A detailed knowledge of fire is required and the post holder is expected to

interact with numerous teams on a regular basis.

Police, Fire & Crime Commissioner

I confirm that I have considered whether or not I have any personal or prejudicial in this matter and take the proposed decision in compliance with the Code of Conduct for Cumbria Police, Fire & Crime Commissioner. Any such interests are recorded below.

I hereby:

approve

do not approve

the post as set out above.

Police Fire & Crime Commissioner

Signature: David Allen

Date: 04/11/24