

Office of the Police & Crime Commissioner

REQUEST FOR POLICE & CRIME COMMISSIONER DECISION - (N° 018 / 2019)

TITLE: Recommendation for grant funding towards the purchase of new CCTV cameras by Local Councils where there is an identified policing need

Executive Summary: (Précis not more than 100 words)

The Office of The Police and Crime Commissioner is asked to consider awarding grant funding to Local Councils within the County to assist with the initial purchase of CCTV cameras that will connect to the existing Constabulary CCTV network, monitored by the Constabulary Dedicated Monitoring Unit.

There is a strong desire from Local Councils for the addition of CCTV cameras in areas where this provision is not already in place and there is a clear benefit to the Constabulary of having greater CCTV coverage to assist in the prevention and detection of crime.

Recommendation:

The Commissioner is asked to:

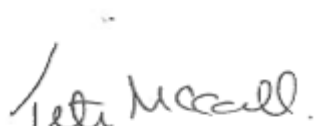
- Award grant one-off funding of £3,000 per camera to assist Local Councils with the initial purchase of CCTV cameras in locations with an identified policing need. Funding should be awarded towards a maximum of 23 cameras in total.
- Agree funding from the Commissioned Services Reserves to a maximum of £69,000.
- That the Constabulary review the applications and make recommendations regarding the proposed camera locations meeting any requirements set-out by the Surveillance Commissioner.
- Consider funding the £969 cost to the Constabulary of an additional three viewing monitors within the Dedicated Monitoring Unit to manage the increased viewing demand.
- Note that the existing Constabulary CCTV contract is due to expire in December 2022 and the issues highlighted within this paper that are still to be resolved.

Police & Crime Commissioner

I confirm that I have considered whether or not I have any personal or prejudicial in this matter and take the proposed decision in compliance with the Code of Conduct for Cumbria Police & Crime Commissioner. Any such interests are recorded below.

I hereby approve/~~do not approve~~ the recommendation(s) above

Police & Crime Commissioner / ~~Chief Executive~~ (delete as appropriate)



Signature:

Date: 25th July 2019

PART 1 – NON CONFIDENTIAL FACTS AND ADVICE TO THE PCC

1. Introduction & Background

- 1.1 The Cumbria Constabulary CCTV system was a PCC funded project which went live in 2015, with a total of 53 cameras across the six main geographical areas within the County; Carlisle, Penrith, Workington, Whitehaven, Kendal and Barrow.
- 1.2 As well as the cameras, the project also made provision for a Dedicated Monitoring Unit (DMU) that is based in the Command and Control Room at Constabulary Headquarters. The DMU comprises one CCTV Manager and three dedicated CCTV operators working on a shift basis.
- 1.3 There has been a further small-scale expansion to the CCTV system following the original rollout. In March 2019, two additional cameras were added in Dalton in Furness. There are also plans in place to add two further cameras at Egerton Court, Barrow in Furness.
- 1.4 Since the implementation of the original system, it is apparent there is significant appetite from several Local Councils within the County to “buy in” to the Constabulary network. This would involve individual Local Councils purchasing additional cameras which would connect to the current network and monitored by the DMU in the same manner as the existing suite of cameras. The monitoring would not be full-time.

2. Issues for Consideration

Camera specification:

- 2.1 The original 53 cameras owned by the Constabulary were supplied by Telemachus, who were the chosen contractor following a full tendering process. Telemachus have also supplied the additional cameras at Dalton in Furness and will supply those at Egerton Court.
- 2.2 The original 53 cameras are fixed cameras, which require connection to mains electric and broadband. They cost between £18k and £24k each dependent upon existing infrastructure.
- 2.3 Telemachus have subsequently provided several potential camera options which could be considered for the addition of further cameras to the network. The most viable option for Local Councils is a re-deployable camera which attaches to an existing piece of street furniture and has the option to transmit either by broadband or 4G. Enquiries with Telemachus have identified that the initial purchase cost of such a re-deployable camera would be approximately £6k and the quality would be similar to that of the existing fixed cameras. Despite the cameras being re-deployable they would remain in the same location permanently.
- 2.4 Enquiries made with the Constabulary Procurement department have identified that because of the complexities of a third party supplier connecting to the existing Telemachus network, it is appropriate under the circumstances to specify Telemachus as the required supplier of the additional cameras.

3. Implications

3.1 Financial

- 3.1.1 The current system has the capacity to extend to 80 cameras without the Constabulary incurring significant additional costs. The only identified cost with an extension up to 80 cameras would be an additional monitor on each of the three CCTV monitoring stations which would equate to £969 in total.
- 3.1.2 Any further extension beyond 80 cameras is unlikely due to additional storage and license costs.
- 3.1.3 Extension beyond 80 cameras may also necessitate the recruitment of an additional CCTV operator, due to the increased number of incident logs which would require CCTV review. The total cost of an additional member of staff would be approximately £30,400 per year.
- 3.1.4 No monitoring costs are levied in order for the current cameras to be monitored by the Constabulary, therefore no revenue is generated from the CCTV system. It is not anticipated that any additional Local Councils joining the network would be asked to pay monitoring costs.

3.1.5 It is anticipated that the one-off grant provided towards the initial purchase of the camera will be the only cost incurred by the Office for the Police and Crime Commissioner. Local Councils will be advised that following receipt of the grant, *all costs* relating to the purchase, installation, license and connection, as well as ongoing maintenance costs, will need to be met solely by the Local Councils themselves.

3.1.6 Views of the Constabulary Finance Department have been sought and the following observations provided:

- Should Local Councils purchase a new camera in 2019 or 2020, they may be tied into a maintenance contract with Telemachus for a number of years to cover the lifetime of the camera. It would be worth considering Local Councils trying to align their maintenance contact with the Constabulary Contract, in case the re- tendering process in 2022 leads to an alternative supplier being appointed for the maintenance of the Constabulary network.
 - *This issue has been addressed with Telemachus who have agreed to align Local Council maintenance contracts with the main constabulary contract.*
- There will need to be careful consideration as to how re- tendering process works in terms of maintenance at the end of the existing contract in 2022 as the current model may necessitate all individual Town Councils renegotiating their own maintenance contacts, which may become complicated. Consideration could be given to one maintenance contact being procured by the Constabulary who then charge individual Town Councils for their share of the maintenance.
 - *The Constabulary Procurement Department are aware of this concern and will ensure this is appropriately addressed during the re- tendering process*
- Local Councils need to be aware that they will also face charges for electricity and potentially phone bills. They may also wish to consider insurance to cover damage.
 - *Local Councils must contact Telemachus to obtain an accurate quotation for all identified costs prior to submitting their application for grant funding*
- The Constabulary has very little money allocated to CCTV should any unforeseen costs arise
 - *A request has been made to the Office of the Police and Crime Commissioner to consider funding the only identified cost of three additional viewing monitors*
- The funding for the one-off grant funding to come from the Commissioner's Commissioning Reserves.

3.2 Legal

3.2.1 The Constabulary has National Security Inspectorate (NSI) Certification for five years from 2017 until 2022 as part of our requirement from the Surveillance Camera Commissioner (SCC). Contact has been made with the SCC, NSI and ICO to establish if there are any further requirements the Constabulary need to fulfil should additional cameras be linked to the existing system. The advice is that any additional cameras would fall into our existing certification and a policing purpose must be identified.

3.2.2 Views of the Constabulary Legal Department have been sought and the following observations provided:

- Legal Services have identified that due consideration should be given as to how the grant funding is physically provided, whether directly to the Local Council or to Telemachus. A template agreement should be considered between the parties for how the grant money will be released. If used, this would need to be agreed by each Local Council and Telemachus. It would be advisable to make mention of any such agreement in the initial letter.
 - *This will be a decision for the Office of the Police and Crime Commissioner to make as to how to physically allocate the funding. The letter includes a comment that the funding will be subject to a contract or grant agreement*
- It is not clear at this stage what the effect may be of having several ancillary contracts in addition to the main agreement between Cumbria Constabulary and Telemachus. Any amendments necessary would need to be dealt with by Legal Services using a CCN (Contract Change Notification). If there was a cost involved and a change was required to the Constabulary contract (i.e. if the new cameras materially altered the current arrangement for whatever reason), clarification will need to be sought as to whether this cost is met by the Constabulary or the Local Council
 - *At this stage there is no suggestion that a CCN will be required however this possibility will have to be considered on its own merits should the situation arise*
- It is difficult to say at this stage what impact the retendering process in 2022 will have on the additional cameras however this needs to be given due consideration so far as is possible.
 - *The Constabulary Procurement Department will be kept fully abreast of any developments in terms of additional cameras and due consideration will be given to how this needs to be addressed in the re- tendering process*
- Due consideration needs to be given to how the Constabulary will manage replacement of the cameras once the initial cameras reach the end of their life. Local Councils will only be contracted to cover maintenance for the lifetime of the camera unit itself therefore at the time the camera ceases to be operational the CCTV location will be lost or additional funding will need to be identified for replacement and subsequent maintenance costs.
 - *At this time there is only funding within the Constabulary revenue budget for replacement of the Constabulary owned suite of cameras therefore replacement of additional cameras will need further consideration when the anticipated lifetime of the cameras has been identified*

3.3 HR / Equality

3.3.1 Views of the Constabulary HR Department have been sought and no specific concerns have been raised at this time around the proposed expansion. There could however be

implications should additional CCTV operators need to be appointed to monitor the increased suite of cameras.

3.4 I.T

3.4.1 Advice has been sought from the Constabulary ICT department who have not expressed any significant concerns in relation to the proposed expansion. This is largely due to the fact that the current CCTV network remains entirely separate from the main Constabulary ICT network and all technical support is provided by Telemachus, therefore there is little day to day impact upon the Constabulary ICT department.

3.4.2 Advice has also been sought from the ICT Project Team working on SAFE implementation who have the following views:

- Concerns from Information Security have been noted in relation to CCTV/ SAFE integration however the integration project is not in the process of being actively progressed, due to issues which SAAB encountered when trying to integrate their software with the Telemachus system. This does however remain an ambition for the future and it is clear that having Local Councils own cameras which the Constabulary may in the future wish to connect to the main Constabulary ICT network will have significant implications for accreditation by the National Policing Information Risk Management Team (NPIRMT).
 - *This remains an area of concern which the Constabulary will need to address prior to any planned integration of the CCTV system with the main Constabulary ICT system*
- Should an alternative supplier be selected when the current contract is renewed then the new supplier will need to be able to monitor the additional Telemachus cameras purchased by the Town Councils in the same way as the Constabulary suite of cameras. This may cause issues if the Constabulary cameras are replaced in 2022 with units provided by an alternative supplier.
 - *As outlined above the Constabulary Procurement Department will be kept fully abreast of any developments and due consideration will be given to how this needs to be addressed in the re- tendering process*
- Security testing of the CCTV network needs to take place regularly. This could be managed under a separate test for each Local Council which would then only contain information relevant to their camera. However, if the councils wanted to organise their own testing, the Constabulary would have to put ICT resources in place to facilitate this which would have financial and staffing implications.
 - *At this stage it is not anticipated that Local Councils will need to undertake their own security testing as the cameras will only be linked to the Telemachus network and the local Council will be unable to monitor the footage in any way.*

3.5 Information Security

3.5.1 Views of the Constabulary Records and Information Security Manager have been sought and the following observations provided:

- Additional cameras owned by Local Councils, but connected as part of the Constabulary CCTV network, will mean that the CCTV network MUST remain segregated from the internal Constabulary CORE network. This stems from a national requirement that uncontrolled endpoints (i.e. the cameras) MUST NOT be able to connect to policing services. This would therefore stifle Constabulary plans to link CCTV to other force systems, including SAFE and potentially, in the future, the new Smartphone solution.
 - *As outlined above, this remains an area of concern which the Constabulary will need to address prior to any planned integration of the CCTV system with the main Constabulary ICT system*
- There are concerns regarding the arrangement for future pen testing of the service. This is likely to involve both costs and resourcing on an ongoing basis by both the Town Councils and the Constabulary. Should the Town Councils ask to have sight of completed pen-test reports the Information Security Manager would be reluctant to release these
 - *As above, Local Councils are unlikely to request significant amounts of PEN testing as the cameras will only be linked to the Telemachus network and not in any way to the Council's own network. However, this matter will require further consideration once the particulars of the cameras and network connection have been established*
- The existing CCTV hardware is now four years old and the contract is due for renewal in 2022. Concerns raised about how any significant changes to the contract would impact upon new cameras added to the network potentially 5 years after the existing ones.
 - *As outlined above the Constabulary Procurement Department will be kept fully abreast of any developments and due consideration will be given to how this needs to be addressed in the re-tendering process*
- Concerns around whether monitoring arrangements will be diluted following the addition of a number of extra cameras whilst utilising the same staffing model for monitoring. The HMIC Peel Report in 2016 identified that the number of persons covering the cameras at that time (four) were not enough.
 - *The CCTV manager has indicated that an increase of 23 cameras can be managed under the existing staffing model although this won't include 24 hour monitoring coverage*

The Force Disclosure manager has also been consulted and has not raised any significant concerns but has reiterated the requirement for sufficient justification to be provided in relation to any proposed locations, as well as for impact upon privacy to be duly considered. It is also noted that a Privacy Impact Assessments will be required which the Constabulary CCTV manager will complete on behalf of Local Councils in relation to any additional cameras.

3.6 Procurement

3.6.1 As outlined above, the Constabulary Procurement Department have identified that it is appropriate to specify Telemachus as the required supplier of the additional cameras purchased by Local Councils. Due consideration has been given to the fact that the existing network will be subject of a renewed contact in 2022 and it is not clear at this time what additional costs may be faced by the individual Councils in relation to maintenance. This has been outlined in the letter sent to Local Councils.

3.6.2 The renewed contact in 2022 will need to include reassurance that the successful supplier should be able to effectively monitor the Town Council owned CCTV cameras and they must continue to be supported by the same network as the Constabulary cameras, regardless of when the original cameras are replaced.

3.7 Professional Standards

3.7.1 Views of the Constabulary Professional Standards Department have been sought. This includes the Information Security and Disclosure departments, whose views are outlined above. No further concerns have been raised by the Professional Standards Department at the time of writing.

3.8 Risk

3.8.1 All identified risks have been covered in the above comments from individual stakeholders.

3.9 Victims

3.9.1 It is anticipated that any increase in CCTV coverage across the County would have a largely positive impact on the communities we serve, helping to reduce crime and anti social behaviour and promoting continued economic prosperity within our communities. Increased CCTV coverage at key crime hotspots is likely to produce additional evidence in some offences, which in turn will increase detection rates. This will undoubtedly have a positive impact upon existing victims of crime and ASB and reduce overall victim numbers by reducing offending.

4. Backgrounds / supporting papers

(List any relevant business case, EIA, PID, Media Strategy and append to this form; list persons consulted during the preparation of the report)

There are no supporting papers attached

Public Access to Information

Information in this form is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the PCC website within 3 working days of approval. Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate Part 2 form. Deferment is only applicable where release before that date would not compromise the implementation of the decision being approved.

Is the publication of this form to be deferred? NO

If yes, for what reason:

Until what date (if known):

Is there a **Part 2** form - NO

(If Yes, please ensure Part 2 form is completed prior to submission)

ORIGINATING OFFICER DECLARATION:

I confirm that this report has been considered by the Chief Officer Group and that relevant financial, legal and equalities advice has been taken into account in the preparation of this report.

Signed: *F. Gray* Date:15/07/2019.....

OFFICER APPROVAL

Chief Executive / Deputy Chief Executive (delete as appropriate)

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner / Chief Executive (delete as appropriate).

Signature: Date:

Media Strategy

The decision taken by the Police & Crime Commissioner may require a press announcement or media strategy.

Will a press release be required following the decision being considered? NO

If yes, has a media strategy been formulated? NO

Is the media strategy attached? NO

What is the proposed date of the press release: