



Request for a Police, Fire & Crime Commissioner Decision

SECTION 1

Please identify who is requesting the decision:	Phil Robinson		
OPFCC Decision	Y/N	Decision Number:	PF/015/26
CCFRA Decision	Y/N	Decision Number:	
Constabulary Decision	Y/N	Decision Number:	

(Please indicate whether this is a PART 1 or PART 2 decision (For Part 2 decisions, only the Section 1 is to be published))

PART 1 Decision:		PART 2 Decision:	Y
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DECISION TITLE: Kendal Police Station Roof Repairs 2026

Executive Summary: (no more than 100 words)

This paper is an update on the roof repair scheme at Kendal Police Station.

There is a capital scheme at Kendal police station in the 2026 – 2027 Estates Capital Programme. A scheme has been developed to undertake the work.

This paper requests approval to progress the capital project and appoint the successful supplier to undertake the work.

Recommendation:

The Commissioner is asked to:

- To approve the capital project and the appointment of the successful supplier to undertake the works.

Police, Fire & Crime Commissioner I confirm that I have considered whether or not I have any personal or prejudicial in this matter and take the proposed decision in compliance with the Code of Conduct for Cumbria Police, Fire & Crime Commissioner. Any such interests are recorded below.		
I hereby:	approve	the recommendations as set out above.
	~~do not approve~~	
Delete as appropriate:		
Police, Fire & Crime Commissioner / ~~Chief Executive~~ (delete as appropriate)		
Signature: 		Date: 17/09/2026
For OPFCC Office Use only:		
Date of publication of decision:		

NON CONFIDENTIAL FACTS AND ADVICE FOR THE PFCC

1. Introduction & Background

A scheme of work has been produced to undertake essential roof repair works at Kendal Police Station. The current condition of the roof presents an increasing risk of water penetration, damage to the building fabric, disruption to operational activities and escalating maintenance costs. The proposed scheme will mitigate these risks, protect the OPFCC asset base, and ensure that the building remains fit for purpose in supporting policing operations. The works are essential to maintaining a safe, compliant, and operationally effective estate.

2. Issues for Consideration

Scope of Work

The work includes stripping replacing damaged roof slates, battens and defective lead valleys. Front and rear fascia boards, gable ends and soffits will be overclad with upvc. Box gutters will be repaired with fibre waterproof coating.

Operational impact

The work will be undertaken at a live Police Station and may cause temporary disruption to normal operations. Careful planning will be implemented to minimise noise, access

restrictions and impact on service delivery. The police station will remain fully operational throughout the work.

Procurement

A tender was published on July 31st 2026, via the In-Tend E-Tendering Portal in accordance with Commercial policy. A tender award based on 60% price and 40% quality. Quality weighting was utilised to ensure final submissions demonstrated best overall value.

All tenderers were provided with a comprehensive tender pack, covering site restrictions, time/budget constraints, and commercial technical questions. The deadline for the tender only saw one bid received. The successful submission was fully compliant with all stated requirements and PA23 Legislation.

3. Financial

There is indicative capital funding in the 2026 – 2027 estates capital programme. The balance of the budget will be the contingency.

4. Benefits Realisation

The proposed roof repair scheme will protect the long – term integrity of the asset, reduce the risk of operational disruption, and minimise future maintenance liabilities. The works will address the existing defects, prevent further water ingress, and provide a safe and fit-for-purpose environment for officers, staff and visitors.

By undertaking the repairs at this stage, the OPFCC will avoid the higher costs associated with continued deterioration and reactive maintenance, thereby improved value for money and supporting the effective delivery of frontline policing services in Kendal and the South Lakes policing team.

5. Implications

5.1 Operational

The works may cause temporary disruption to station operations, although these impacts will be managed through phased delivery and engagement with building users.

Completion of the scheme will support the continued operation of the station and reduce the risk of service disruption arising from building failure.

5.2 Security

Contractors may require access to a secure policing environment and appropriate controls will be implemented to maintain site security.

5.3 Health & Safety

Construction activities will be managed in accordance with relevant health and safety legislation and organisational procedures.

5.4 Legislative and Compliance

The proposed works will support compliance with the OPFCC's statutory responsibilities as an employer and property owner.

5.5 I.C.T.

No impact, there is no ICT work included in this recommendation.

5.6 Procurement

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5.7 Victims

No impact.

4. Backgrounds / supporting papers

(List any relevant business case, EIA, PID, Media Strategy and append to this form; list persons consulted during the preparation of the report)

Each section below must be completed prior to submission to the Commissioner for decision.

ORIGINATING OFFICER DECLARATION:

I confirm that this report has been considered by the Chief Officer Group / OPFCC Executive Team / CCFRA Executive Team and that relevant financial, legal and equalities advice has been taken into account in the preparation of this report.

Signed: Phil Robinson

Date:

CHIEF OFFICER APPROVAL (where applicable)

Chief Constable / Chief Fire Officer (delete as appropriate)

I have been consulted about the proposal and confirm that I am satisfied that this is an appropriate request to be submitted to the Police, Fire and Crime Commissioner.

Signature:

Date:

OPFCC CHIEF OFFICER APPROVAL

Chief Executive (Monitoring Officer) / Chief Finance Officer (Deputy Chief Executive) (delete as appropriate)

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police, Fire and Crime Commissioner / Chief Executive (delete as appropriate).

Signature: G Shearer

Date: 17/09/2026

Media Strategy

The decision taken by the Police, Fire & Crime Commissioner may require a press announcement or media strategy.

Will a press release be required following the decision being considered?	NO
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If yes, has a media strategy been formulated?	NO
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Is the media strategy attached?	NO
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What is the proposed date of the press release:	N/A
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Public Access to Information

Information in this form is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the PFCC website within 5 working days of approval. Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead in the Part 2 section of the form. Deferment is only applicable where release before that date would not compromise the implementation of the decision being approved.

Is the publication of this form to be deferred?

NO

Until what date (if known):

If yes, for what reason:

If this is a **Part 2 Decision**, has the Part 2 element of this form been completed

NO