



Office of the Police, Fire & Crime Commissioner

Public Accountability Conference Meetings

Welcome to Cumbria Police, Fire & Crime Commissioner's Public Accountability Conference meeting, detailed below is some information regarding the procedures which will take place today. If you require any further information please ask for the Executive Support Officer.

There are two Public Accountability Conference meetings held by the Commissioner. These being one for policing and the other for fire services. Detailed below is information which will cover both meetings.

- The Public Accountability Conference is made up of the Police, Fire & Crime Commissioner, Chief Executive, Chief Finance Officer and the Chief Constable or Chief Fire Officer.
- The Police, Fire & Crime Commissioner will conduct the meeting. Sitting next to him will be the Chief Executive, the Chief Finance Officer, and senior officers or staff from Cumbria Constabulary, or from Cumbria Fire and Rescue Service.
- The other members of staff from the Office of the Police, Fire and Crime Commissioner, Cumbria Constabulary and Cumbria Fire and Rescue Service will be sitting around the remainder of the table.

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- The press and members of the public are welcome to sit and observe during the open part of the Executive Board meeting.
- A copy of the agenda is available for your information and will show what items are to be presented and discussed at today's meeting. A link to the OPFCC website will be provided to enable those attending to view the documents to be presented at Part 1 (that part of the meeting which the public may attend) of the meeting.
- The Public Accountability Conference conducts nearly all of its business in public but some matters have to be discussed in private, such as information about certain contracts, departments or individual members of staff.
- At the end of the open part of the meeting the press and members of the public will be asked to leave.

Asking Questions at Public Accountability Conference Meetings

At each meeting of the Public Accountability Conference (but not of any of its committees) there shall be an opportunity for any resident of the Commissioner's area to ask the Police, Fire and Crime Commissioner a question on any matter which is within the powers and duties of the Police, Fire and Crime Commissioner. The item on the agenda must not exceed 20 minutes in total.

Members of the press and public attending a meeting of the Public Accountability Conference may film and audio-record the proceedings and report on the public meeting. The use of social media and taking of photographs is also permitted but should not interfere or disrupt the proceedings.

Public Disturbances at a Public Meeting

The likelihood of there being a disturbance by a member of the public at a meeting of the Public Accountability Conference held at Carleton Hall is considered to be low.

In the event of a disturbance occurring the Commissioner will –

1. Request the individual or group concerned to desist;
2. If the behaviour continues ask the individual or group to leave;
3. If they refuse to leave ask for them to be removed; and
4. Consider suspending the meeting while they are removed.

The Chief Executive and/or Chief Finance Officer will endeavour to remove the individual(s). Should this fail to result in their removal the Commissioner will discuss the position with a Senior Police Officer.